

ACME BOOKBINDING
 100 CAMBRIDGE STREET
 P.O. BOX 290699
 CHARLESTOWN, MA 02129-0212
 TEL. (617) 242-1100 FAX (617) 242-3764

PACKING SLIP
 PLEASE INCLUDE-PACKING
 SLIP WITH EVERY ORDER.

EMAIL ADDRESS:

SHIP TO:

BILL TO:

ACME CANNOT BE RESPONSIBLE FOR MISSING VOLUMES IF CORRECT QUANTITIES ARE NOT PROVIDED.

PURCHASE ORDER NO.		CUSTOMER ACCOUNT NO.		CONTACT			TELEPHONE NUMBER AND EXTENSION				
CUSTOMER LOT I.D.		PICK UP DATE		ESTIMATED DELIVERY DATE		RETURN SHIPMENTS WILL BE MADE VIA		LOT NO.	LOCATION		
CODE	CATEGORY	CLASS	NO OF CTNS	NO OF VOLS		CODE	CATEGORY	CLASS	NO OF CTNS	NO OF VOLS	
01	PERIODICAL	CUSTOM				17	PHASE BOX	REGULAR	SEND BINDING SLIPS ONLY		
02	PERIODICAL	STANDARD				17 LF	PHASE BOX TAN LIGNIN FREE	REGULAR			
03	PERIODICAL	BUDGET				18	PHASE BOX	DELUXE BUCKRAM CVR			
04	PERIODICAL	LUMBIND				18 LF	PHASE BOX TAN LIGNIN FREE	DELUXE BUCKRAM CVR			
05	BOOK/ PAPERBACK	ADHESIVE BIND				19	DOUBLE TRAY BOX				
5P	PRESERVATION PHOTOCOPY	ADHESIVE BIND				26	PAMPHLET - GRAYBOARD				
08	BOOK/ PAPERBACK	RECASE (SEWING OPTION / MUSIC)				27	PAMPHLET - CLEAR FRONT				
8C	BOOK/ PAPERBACK	CLASSIC RECASE				32	SAMPLE				
09	PAPERBACK	ACMEBIND				60	CORRECTION	CHARGE			
10	PAPERBACK	NORCLOTH				61	CORRECTION	NO CHARGE			
11	PAPERBACK	NORLAM				82	INSERT	ISSUE/PAGES			
12	PAMPHLET	CLEAR-VU					TEXTBOOK				
14	THESIS										
16	POCKETBOOK										
PICKED UP BY						DATE		TOTAL CARTONS		TOTAL VOLUMES	

SPECIAL INSTRUCTIONS:

PLEASE PUT 2 COPIES OF THIS PACKING
 SLIP IN AN ENVELOPE AND GIVE TO ACME
 DRIVER. DO NOT PACK IT WITH BOOKS OR
 TAPE ONTO CARTONS.